

Outline on the Selection of Discussion Facilitators of the 48th SSEAYP in 2024

The Government of Japan shall select the discussion facilitators of the 48th Ship for Southeast Asian and Japanese Youth Program (SSEAYP) 2024 based on the following principles and procedures:

1. Outline of the Discussion Program and the Post-Program Session

The Discussion Program intends to encourage the Participating Youths (PYs) (1) to deepen their understanding of the current situation of the various fields in each country and **motivate them to act for solving problems in the respective fields**; as well as (2-a) to promote mutual understanding; (2-b) to improve the PYs' skills in exchanging views with other participants; and, (2-c) to enhance their abilities in presenting their own ideas in public, through a free-flowing and active exchange of opinions.

Furthermore, it aims to equip the PYs with practical knowledge and skills that are necessary for them to conduct post-program activities, to encourage them to **come up with concrete ideas for possible post-program activities** and enhance their willingness to actively participate in the post-program activities by providing opportunities for PYs to utilize the results of the Discussion Program.

The Post-Program Session aims to deepen PYs' understanding on the Alumni Association (AA) of respective countries and the SSEAYP International which is the solidarity body of the AAs and allow PYs to design possible projects **to realize their ideas for post-program activities**.

2. Role of Facilitators

The Facilitators, who are well-informed and competent for facilitating discussions, shall be appointed to provide support for PYs in the Discussion Program.

Facilitators should have ample knowledge and experience in the respective group themes and the ability to facilitate discussions. As such, they are expected to provide the PYs with guidance and advice to carry out the Discussion Program as well as to utilize the results of the Discussion Program to the Post-Program Session.

- Determine and propose the group objectives for approval of the Administration.
- Draft the basic information and pre-program assignments for approval of the Administration. (Contact the PYs of the group directly for detailed instruction upon approval from the Administration.)
- Coordinate and manage the assigned discussion group.
- Facilitate the group discussions and give support and advice to the PYs of the group in charge.
- Consolidate and summarize DG report made by the PYs of the group and submit it to the Administration.
- Coordinate and manage the sessions of "Introductory Program," "Introduction to post-program projects design and implementation," "Workshop for post-program projects design and implementation" and "Summary Forum."
- Attend the meeting with the representatives from Alumni Association of participating countries (they are called On Board Ship Conference (OBSC) representatives during the program and will embark on the ship in Indonesia on November 24) to turn over the outcomes of the Discussion Activity as well as PYs' ideas and proposals for post-program activities.

3. Qualification of the Facilitators

- (1) Good command of English to facilitate discussion.
- (2) Profound knowledge and experience in the field of the discussion theme in charge.
- (3) Ability to carry out the role of facilitator such as to facilitate research and discussion among PYs.
- (4) Attend the Facilitators Meeting scheduled on August 20 and September 10, 2024.
- (5) Participate throughout the Program (online pre-meeting, country program in Japan and activities both onboard and in the countries to be visited).
- (6) Bear the expense for preparing the equipment required for online pre-meeting, etc. (computers (not smartphones), internet connection environment, etc.)
- (7) Submit report by the due date (The due date will be informed in the Facilitators Meeting).
- (8) Be sound in mental and body.
- (9) Cooperate in following with the necessary measures against infectious diseases such as COVID-19 and influenza requested by the Cabinet Office as deemed necessary (e.g., wearing masks, hand sanitization, testing, isolation measures, etc.)
※ Other measures may be required for participation in case quarantine measures, etc. are tightened at the point of entry to Japan or the countries to be visited.

4. Procedures

Please register your name and email address in the application system from the Cabinet Office website by 17:00, June 28, 2024 (JST).

Once you completed the registration, you will receive an email with an application form. Please submit your application by replying to the email by 23:00, June 30, 2024 (JST).

5. Selection

The Government of Japan will select and decide the facilitators.

6. Expenses

The Government of Japan shall bear the following costs.

- (1) The round-trip economy class airfare from the designated airport by the Japanese Government to Tokyo, Japan to participate in the program (excluding excess baggage fee).
- (2) Expenses for accommodations and meals required in the designated itinerary during the country program in Japan.
- (3) Expenses for accommodations and meals during the onboard program.
- (4) Honorarium for the Facilitators meeting, online pre-meeting, country programs in Japan and countries to be visited and the onboard program.
- (5) Medical and accident insurance during the country program in Japan and onboard program.

*Necessary equipment including PC, internet access should be prepared by the facilitators themselves.

<Contact information>

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Detailed Schedule (tentative)

By the end of July	Pre-program	Selection of Facilitators Japanese government will determine the Facilitators.
August 20 & September 10		Facilitators Meeting (Online) The objectives of each DG shall be finalized.
By the beginning of September		Japanese government decides the groupings of PYs. Pre-program assignments and contact lists shall be ready.
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October 20	Online Pre-Meeting	Preparation for the program including icebreakers and exchange activities
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November 4 to 6	Program in Japan	Discussion Group Meeting Discussion Program Steering Committee members selected Field Study relevant to discussion group themes
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November 8	Discussion Program	Discussion Program Steering Committee Meeting Discussion of the details of implementation
November 10 to 13		Discussion Program (Introductory Program) Group Discussion I to III
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November 15	Program in Viet Nam	Field Study relevant to discussion group themes
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November 19 to 20	Discussion Program	Group Discussion IV & V
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November 22	Program in Indonesia	Field Study relevant to discussion group themes
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November 27 to December 4	Post-Program Session & Discussion Activities	Discussion Program (Wrap-up, preparation for Summary Forum, etc.) Post-Program Session I to IV (Launching projects, preparation for Summary Forum, etc.)
December 5		Summary Forum

Onboard Program

*The above schedule is subject to change under circumstances.

- Facilitators will arrive in Japan on November 4 and depart from Japan on December 6.
- OBSC representatives will assemble and embark on the ship in the last port of call country on November 24 and depart from Japan on December 6.