

Amendment to the SWYAA Charter (Disqualification)

- a) Every ex-PY shall automatically qualify to become a member of his/her respective Alumni Association upon graduating from the SWY Program.
- b) As per the general principles of the SWY program, national issues of the Alumni Associations will not be discussed through other channels. However, the following shall be taken into consideration in terms of disqualification of an ex-PY from his/her respective Alumni Association:
 - i) An ex-PY can only be disqualified as SWYAA member by his/her respective Alumni Association based on certain grounds such as conviction from serious criminal offense, committing acts that severely damage the relations of the countries or harm the image of SWY and SWYAA, racist activities, and any kind of serious harassment (including sexual harassment).
 - ii) The decision to disqualify an ex-PY as member of the Alumni Association shall not be made by any individual, but by 2/3 majority vote of the board of the respective of the Alumni Association.
 - iii) The concerned SWYAA must immediately formally inform the IYEO of such disqualification with a detailed explanation of the incident and the procedures that were undertaken.
- c) An ex-PY who was disqualified by his/her respective Alumni Association, may be re-admitted through a 2/3 majority vote of the board of the respective Alumni Association.

Guideline for 25th SWY Anniversary SWY Silver Jubilee

Theme: “Celebrating 25 Years of Friendship, Diversity and Social Involvement”

Slogan: Share Hopes Imagine Peace...together we stand

The objectives of the event are:

- (1) To reconnect the ex-PYs;
- (2) To promote the SWY program to gain recognition from the community;
- (3) To enhance social interaction of ex-PYs so they could contribute in achieving the missions of the SWYAA (i.e. world peace, youth leadership development, etc.)

Proposed Schedule: April 1, 2012 – March 31, 2013.

The commemorative activities shall be:

- (1) The weekend of January 18-20 including International SWY Day on January 18
- (2) Compile a commemorative video
- (3) Global Assembly in Bahrain from October 4-8, 2012

(1) Guideline for the activities on the Weekend of January 18-20, 2013:

We suggest the AA in every country to undertake some social contribution activities or SWYAA events during the weekend of January 18th to “put the light on SWY”. This is the weekend starting with the official International SWA Day which falls on January 18.

Following are suggested activities that can be done in each SWYAA. Every country, however, may wish to undertake any other activities outside of those in the list.

- Implement a project which contributes to society.
- Candle light march or just staying together with friends and light candles.
- Make seminars about important issues
- Organize SWYAA meetings or gatherings, if possible reunions over the weekend with SWY friends from neighbouring countries.
- Organizing events jointly with other NGOs in your country.

This celebration will provide not only a reason for all our countries to continue the good work we have started, but also a chance for those countries which became inactive for many years to have a fresh start. This is also an opportune time to visit other countries, learn from each other, and celebrate the experiences.

Make an effort to present your activities to the government and embassies in your country.

Remember to take pictures or make movies showing your activities so these can be shared among SWYers from all over the world. It is highly encouraged that a write up and the photo-video materials of your celebration be posted on your own country's webpage and on SWY AA.org for information sharing.

(2) Guideline of Video Project

Objectives

- To commemorate the 25th anniversary of SWY program through a collection of messages in video format from ex-PYs all over the world to symbolize diversity, friendship and social innovations.
- To promote the SWY program.
- To motivate ex-PYs to contribute to the society.

Guidelines

- The length of each video message should be twenty (20) seconds with the uniform ending ("When people say planet earth, I say planet SWY.")
- The video should include a message to the global community, not only to SWY Family, to promote awareness of international friendship, diversity, social innovation, education, environment and cross-cultural understanding.
- The common language should be English, but few local terminologies may be allowed. In such case, a subtitle should be included:
- Inclusion of music in the videos should be properly considered as this may have legal implications (i.e. copyright law).

Timeline

- Build a team of video experts from the countries (SWYAA) who participated in the Tokyo Conference 2012. The team shall be formed by end of March 2012.
- A 2 or 3-second ending to the video message will be created and uploaded on the Internet so anyone creating a video can use such ending (By end of April 2012).
- Set an email account (videos@swyworld.net) to collect or receive videos from all over the world.
- Send the videos to the SWYAA through the council mailing list, and after week, through the SWYnet.
- The deadline for receiving videos shall be end of August 2012.
- The videos will be presented at the Global Assembly in Bahrain as a competition.
- The participants will be asked to vote for their choice video at each category, followed by an awarding of prizes to the winner/s.
- The video experts group will compile all the video clips according to categories (Peace, Development, etc.)
- The video compilation will be used to kick-off the celebration of SWY Silver Jubilee.
- The video will be uploaded on SWYAA webpage.

Homestay plus One Project

Introduction

The overarching purpose of the Homestay plus One Project is to continue the spirit of international friendship and collaboration through social contribution. Internationally, several thousands of people have participated on Ship for World Youth program throughout the last two decades. Many participating youths travel overseas for a number of reasons; to visit friends and family, to study or for tourism purposes. The aim of this project is to accommodate ex-PYs who wish to perform social contribution activities in other SWY countries they travel to.

Implementation of the Project

This project relies on the cooperation of SWY Alumni Associations who wish to participate in this project. Participants who travel to other SWY countries must liaise with the members of the Alumni Association of their destination country to organise the details of their voluntary activity. However, this project will make available some information about the kind of voluntary activities available in each country. This will enable the traveller to see the type of voluntary activities they could get involved with beforehand.

This Project has two phases:

1. To gather a list of the organisations that each SWY country has an established relationship with. Ideally, these organisations could offer some voluntary work for a travelling ex-PY either over a short or long period of time. A “short time” might include a volunteer project over one afternoon or a day such as planting trees, whereas a “long time” might be one month or longer. If an Alumni Association has no formal relationship with an organisation, the Alumni Association could think of organisations that are in need of voluntary support or perhaps think of their own social contribution activities that a travelling ex-PY could participate in;
2. To collate the list of organisations (or other activities) that each Alumni Association could coordinate so that the visits can see the list of possible activities. Over the long term, this could develop into a website where any ex-PY who is travelling could look online to the organisations or activities available in any SWY destination country.

Performing the Homestay plus One Project

Short-term stay

If an ex-PY travels to another country, that ex-PY can consider which volunteer organisation they would like to volunteer for during their stay in the host country. The ex-PY can then either contact that organisation themselves to get involved in an existing project, or contact the Alumni Association of the host country for assistance.

Long-term stay

For a long-term stay, the travelling ex-PY will contact either the President of the Alumni Association of the destination country or the person that is hosting him/her. The travelling ex-PY will notify the Alumni Association that:

- a) The ex-PY is coming to that country;
- b) The ex-PY wishes do a voluntary activity;
- c) The organisation they would like to work with, or if the Alumni Association has no relationship with an organisation, the type of voluntary activity they would like to do;

- d) The length of time the ex-PY plans to stay in the destination country and the dates they are available to do a voluntary activity

Ideally, the SWYAA will do the following:

- a) Contact the relevant organisation to organise a voluntary contribution activity;
- b) If, for whatever reason, this is not possible (e.g. an organisation does not need any volunteers or the timing is inconvenient), contact another organisation or organise another voluntary contribution activity amongst the Alumni Association;
- c) Contact and liaise with the travelling ex-PY to notify that person about the availability of the voluntary activity;
- d) Provide some kind of certificate to the ex-PY that awards them for their social contribution.

Manual for Homestay plus One:

The Aim:

- To visit a country and get involved in events and/to contribute to local society (i.e. visiting a school, etc.)
- To promote interactive learning for both the hosts and the visitors
- To encourage new ideas and foster cooperation
- To share experiences
- To use the freedom to experiment with new approaches and new behaviors and to acquire skills and knowledge

What AAs should do:

Are you a host?

- Talk to your alumni
- Contact local NGOs or Community Groups
- Share your thoughts
- Confirm the dates that the visitor will come
- Ask for support – The Homestay +1 is interactive!
- Have fun
- Enjoy the feedback!

What a traveller should do:

Are you a visitor?

- Choose a country
- Share your thoughts
- Believe in your skills
- Ask for the community support through the alumni
- Bring with you a lot of positive energy
- Have fun
- Enjoy the feedback!

What to do with the good examples of Homestay +1:

“And after Homestay +1... What?”

- Share it!!
- Motivate others to live the experience!
- The alumni can create a strong connection with the SWY world and the communities

- The ex-PYs can believe to others
- Please: contact info@swyworld.net and your Homestay +1 will be listed in the database of SWYworld.net

Why to share the Homestay+1 experience with the SWYAA community:

Why share my experience?

- Help other Alumni Associations implement good Homestay +1 practices
- Help other SWY travelers to choose their next destination among others, according to Homestay +1 options
- This is SWY Spirit; contribution to a better world.

SWY Profiles Project Guidelines and Examples

Purpose:

To illustrate the influence and/or impact of the SWY program on ex-PY's and their continuing contribution to society.

Background:

The decision to operate the Ship for World Youth program each year is based on how effective, influential and beneficial the program is to the Japanese Government, overseas governments and individual participants.

This project aims to capture the effectiveness, influences, benefits and “ripple effect” of the SWY program by collecting the information of certain “high profile” individuals. The list of these ex-PYs will be submitted to the Cabinet Office so that they are able to use it as a support document to prove the effect of the SWY program and also to show to the general public what kind of alumni network we have in SWYAA, which is the visible “end result” of the SWY program.

Guidelines:

- Each SWYAA is responsible for identifying and approaching potential individuals for profiling.
- Look for a minimum of 1 person per each SWY alumni to be profiled. The aim is to attain at least 45 profiles (there are 45 existing SWY alumni throughout the world).
- The profile is to follow the attached outline.

Examples (however not limited to):

- | | |
|---|---|
| - Parliamentarians | - Prominent corporate figures |
| - Sporting personalities | (i.e. CEO's, Directors, Managing Directors, GM's) |
| - Royalty | - Ambassadors |
| - Diplomats | - First secretaries |
| - Director Generals | - Celebrities |
| - Significant awardees | - Directors of established NGOs/NPO's |
| - Person active in social contribution- | Professors or researchers in universities |

Profile Outline:

Name :		
Batch:	SWY _____ (NL / PY) SWY _____ (NL / Advisor)	
Position Served:		
Term of Service:		
Short Biography:	<div style="border: 1px solid black; width: 200px; height: 150px; margin: 0 auto; text-align: center; padding-top: 50px;">Photo</div>	
Brief testimonial or statement of the influence the SWY program had on your life/ attitudes/ career. (200 words maximum)		
<p>- This information will be submitted to the Cabinet Office of the Japanese Government.</p> <p>- Please circle “Yes” if this information can be uploaded on the SWYAA website. (Yes / No)</p>		

NOTE

Possible structure of your testimonial:

1. General positive statement about your SWY experience
2. What insights/learnings occurred for you and how has effected your understanding/awareness/life
3. End with a recommendation to would-be applicants and readers

Testimonials Project

Purpose:

- To illustrate the influence and/or impact of the SWY program on ex-PY's and their continuing contribution to society.
- Testimonials (in part or in full) will be used to promote the SWY program and help new (and aspiring) SWYers to learn the long term impacts of SWY on participants.
- Testimonials will also be used to support the Japanese Government's evaluation of the SWY program.

Guidelines:

- Testimonials are a short powerful statement to be posted on the SWYAA website (and throughout other SWY publications) on the value of the SWY program to ex-PY's.
- Testimonials are to be collected by each SWYAA (for their own use) and forwarded to IYEO.
- The SWY Testimonials Project will be announced both by e-mail and through SWY-net.

What is to be included in testimonial?

This maybe obtained by thinking about:

- What did you learn on the program that has been helpful to you?
- What skills and/or knowledge did you gain that have been useful to you?
- Was there any change, transformation or turning point on the SWY program that has had a lasting effect on you, your perceptions and/or behaviours?

Possible structure of your testimonial:

1. General positive statement about your SWY experience.
2. What insights/learnings occurred for you and how has effected your understanding/awareness/life.
3. End with a recommendation to would be applicants and readers.
4. Testimonial can be in a form of statement (3 to 4 sentences), poem (approx. 100 words), video (maximum 3 min.) or art.
5. Please include a photo with your testimonial.

NOTE:

- It is hoped that in the future testimonials will be in video/digital form however, for now words and a photo is the best way and most useful way to conduct testimonials.
- In some cases, the English grammar, punctuation and spelling of testimonials may be slightly modified.
- On the following pages are examples of testimonials, suggestions and a question sheet that may help ex-PY's develop their own testimonials.

Questions to help you create your testimonials:

- Did the program change you and/or your views in any significant way?
- Did you have a profound or significant experience during the program?
- What did you get out of the program?
- Was there a situation that changed the way you thought about certain topics/people/cultures?
- Have you made some life-long friendships as a result of SWY?
- Have you travelled and visited countries and places due to your SWY adventure?

- What changed for you after your SWY experience?
- Did you make a difference for someone on board or after the program?
- How big of an event has SWY been in your life?
- What part of the SWY program did you enjoy most?
- What part of the SWY program challenged you?

Ideas to help you start your testimonial:

- The SWY Program...
- SWY, to me...
- Having participated in SWY...
- In WXYZ year I went a program that changed the way I I am now... and I would like to acknowledge the Japanese Government for ...
- Before SWY I ...then I realised....

<Examples>

Having been on SWY7 as a participant and SWY22 as Australian National Delegation Leader, the Ship for World Youth is one of the most transformational programs that I have been on. SWY has changed the way I see myself, others and world in which I live. It has taught me to “suspend my judgement” about people, cultures and situations. I highly recommend the SWY program to anyone who wants to go on an adventure, have fun, learn a great deal and broaden their horizons.

“The Ship for World Youth is truly transformational, thank you for the chance to participate”

Steve Mendl (SWY7 & 22, Australia)

Being part of the SWY15 journey has been one of the most amazing experiences of my life. Before going on the ship I did not appreciate as much who I was as a young person from my country. The amount of interest/ awe that we received particularly after our national presentation made me realise how unique I was. The experience has been a boost to my self-esteem and I have never been more proud to be who I am: A young person who is independent and rich in culture and experiences.

Isoa KW Vakarewa (SWY15, Fiji)

As a business manager, before the SWY21 program I used to act and behave as a profitable and capitalist person. From the SWY21 experience I deeply understand the examples where economics and social contribution can work perfectly together and well connected. Finally, SWY gave me the opportunity to be more involved in different social projects applying my management and professional skills.

Hiroshi Hironaka (SWY21, Peru)

Guideline for SWYAA Annual Country Reports

This is a general guideline for each SWYAA when writing the annual report. Each Alumni Association has the freedom to add/delete specific information. The annual report will be uploaded on the SWYAA official website. Photos (maximum 10 in high resolution) and videos (maximum 5 min.) related to major post-program activities of each Alumni Association should be attached to the annual report.

Deadline of submission of the annual reports: end of January.

BASIC FACTS

Basic facts about your country's Alumni Association:

- Organisational structure (official association/network/other?)
- Is there a formal board? Who is in it?
- How many members do you have? Supportive members?
- Is there any annual membership fee?

Basic facts about your country's participation in SWY:

- Which batches has your country participated in?
- How many members in the Alumni Association? (Optional: Gender)
- Which institution has conducted the selection process? (Optional)

Internal communication

- How does your AA communicate internally with members and externally with non-members? Website? Newsletter? Blog? Facebook page? Mailinglists? Other?

ACTIVITIES IN THE PREVIOUS LAST YEAR

Voluntary (Social Contribution) projects – Post-Program Activities

- Did you organise any voluntary activities? Did you participate in any voluntary activities organised by someone else/another association? Number of participants and beneficiaries?

National reunions

- Where? How many people assisted? What kind of reunion (Annual meeting? Informal reunion?)

International reunions (Informal Reunions or General Assembly)

- Did you organise any international event? What kind of event? If so, how many came? Which batches? Which countries participated?

Participation in International reunions

- Did anyone from your AA participate in any international reunion? Or visited any friends? Or similar?

Receiving ex-SWY participants

- Did you receive any SWY-visits? Homestay? Activities?

NETWORKING AND COLLABORATIONS WITH JAPAN AND THE GLOBAL COMMUNITY

Important associates and collaborators?

- (Japanese embassy? Other Japanese associations? Formal National Institutions? Voluntary organisations? Other?)
- Did you organize any activities involving the Japanese community or other organizations?

FUTURE

- What are the biggest challenges for your SWYAA?
- What are your plans for the future?

OTHERS

Guideline for SWY Video Archive Project

Purpose

To have an archive of videos approved by the corresponding Alumni Associations linked to the official SWYAA webpage in order to form a visual history of the SWY program.

Guidelines

The project can be done in several steps:

1. The official SWYAA YouTube account which was created by the IYEO should be used
2. Start with the Global Assembly videos
3. Collect the videos from the Press Committee on SWY programs from different batches – the video should be the summary of the activities
4. Collect the videos of the post-program activities
5. The common language is English, but if the video is in another language, English subtitles should be added
6. The maximum length of each video should be 10 minutes
7. The video should be in digital form
8. The videos should be sent to swyaavideo@iyeo.or.jp (recommendation is to use a zip file or a dropbox)

